ORDERED BY

SCHOOL NAME

SCHOOL PHONE NUMBER

ADDRESS

CITY

STATE

ZIP

E-MAIL ADDRESS

DELIVERY LOCATION
To ensure accurate delivery, check the following that best describes your delivery location:

☐ main entrance (door # ___)
☐ loading dock
☐ door # ______
☐ under the overhang
☐ lock box
☐ other __________________________

Building name ___________________________

Please indicate the side of the building:
☐ north
☐ south
☐ east
☐ west

Star Tribune is able to service only one delivery location per school.

PAYMENT METHOD
Pre-payment is required to receive newspapers and materials.

☐ purchase order _________________ (number)
☐ check or money order enclosed (payable to Star Tribune-NIE)
☐ credit card (check one): ☐ Mastercard  ☐ Visa
☐ American Express  ☐ Discover

NAME ON CARD ___________________________ EXPIRATION DATE __________

ACCOUNT NUMBER ___________________________ SIGNATURE OF CARDHOLDER

NEWSPAPERS ORDERED AND COST
For price inquiries, call 612-673-4929 or 1-800-927-9131.

_______ # of copies per day
_______ x delivery days
_______ = total newspapers ordered  x 55¢ per copy

_________________ = TOTAL COST

ORDER FORM INSTRUCTIONS
• Send a completed NIE order form with your payment.
• Use black or blue ink.
• PRINT CLEARLY IN CAPITAL AND BLOCK LETTERS.
• Complete all sections of the NIE order form.
• We are only able to process orders on a yearly basis (July–June). You must complete a new order form and submit payment each year.

FAX FORMS TO: 612-673-4214

SCAN AND EMAIL TO: leah.lawrence@startribune.com

ORDER FORM QUESTIONS
Call the News in Education Department at 612-673-4929 or 800-927-9131.

DELIVERY QUESTIONS
Contact Customer Service at 612-673-4929 or 800-927-9131.

PLEASE FILL OUT DELIVERY DAYS ON PAGE 2
Indicate the number of copies you would like delivered each day: (Minimum of 3 newspapers required per delivery day.)

- Place an ‘S’ on the day you would like delivery to start and an ‘E’ on the date you would like your delivery to end.
- Cross out with an X all non-delivery dates, including school holidays.
- If your order does not have consistent numbers and days of delivery, please fill in the number of newspapers you need for each delivery date.
- Calculate the number of days of delivery and number of papers for total newspapers ordered.

<table>
<thead>
<tr>
<th>MONDAY: #_________</th>
<th>TUESDAY: #_________</th>
<th>WEDNESDAY: #_________</th>
<th>THURSDAY: #_________</th>
<th>FRIDAY: #_________</th>
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<td>O C T O B E R  ' 2 1</td>
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- # of delivery days:_________
- # of papers:_________

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- # of delivery days:_________
- # of papers:_________

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<th>M A Y  ' 2 2</th>
<th>J U N E  ' 2 2</th>
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- # of delivery days:_________
- # of papers:_________

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- # of papers:_________

- # of delivery days:_________
- # of papers:_________

- # of delivery days:_________
- # of papers:_________
Digital access will be 7 days per week and includes eEdition

With your digital access account you will have unlimited access to the StarTribune.com website along with our news app. You will also have the eEdition (exact replica of print) each day of the school year, including holidays.

SCHOOL NAME

EMAIL ADDRESS

SCHOOL ADDRESS

CITY  STATE  ZIP

SCHOOL PHONE NUMBER

START DATE  END DATE

PRICING
(Choose one)
☐ CLASS SET – NEW CUSTOMER: $75 per school year
☐ CLASS SET – EXISTING CUSTOMER: $50 per school year

☐ SCHOOL SET – NEW CUSTOMER: $300 per school year
☐ SCHOOL SET – EXISTING CUSTOMER: $200 per school year

PAYMENT METHOD
(Choose one)
☐ purchase order__________________________ (number)
☐ check or money order enclosed (payable to Star Tribune-NIE)
☐ credit card (choose one):  ☐ Mastercard  ☐ Visa  ☐ American Express  ☐ Discover

NAME ON CARD

CARD NUMBER

EXPIRATION DATE

SIGNATURE OF CARDHOLDER
To ensure that your order is processed in a timely and accurate manner send a completed SCHOOL ORDER FORM with your purchase order or payment information
» Complete all sections of the order form.
» Send only one copy
» Fax completed order to 612-673-4214 or scan and email to: leah.lawrence@startribune.com

SCHOOL INFORMATION

ORDERED BY  E-MAIL ADDRESS

SCHOOL NAME

SCHOOL PHONE NUMBER

ADDRESS

CITY  STATE  ZIP

BILLING INFORMATION

BILLING LOCATION

ATTENTION

BILLING ADDRESS

CITY  STATE  ZIP

PAYMENT METHOD

☐ purchase order____________________________________ (number)

☐ check or money order enclosed (payable to Star Tribune-NIE)

☐ credit card (check one):  ☐ Mastercard  ☐ Visa  ☐ American Express  ☐ Discover

NAME ON CARD  CARD NUMBER

EXPIRATION DATE  SIGNATURE OF CARDHOLDER

PRICING

METRO AREA  Monday - Friday  38 Wks $142.50  $.75 CENTS PER COPY

OUTSIDE METRO AREA  Monday - Friday  38 Wks $152.00  $.80 CENTS PER COPY

GREATER-MN MAIL DELIVERY  Monday - Friday  38 Wks $190.00  $1.00 PER COPY
• Use this order form if your school orders fewer than 3 papers per day.
• *Circle the first and last day of delivery on the calendar.
• Place an ‘X’ on the dates you do NOT need delivery.

# of delivery days:________
# of papers:_________

# of delivery days:________
# of papers:_________

# of delivery days:________
# of papers:_________

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# of delivery days:________
# of papers:_________
Your school is eligible for one class set of digital access with your paid order AT NO ADDITIONAL COST.

With your digital access account you will have unlimited access to the StarTribune.com website along with our news app. You will also have the eEdition (exact replica of print) each day of the school year, including holidays. Your school is eligible for one class set of digital access with paid order. Digital access will be 7 days per week and includes the eEdition.

- Class set entitles one teacher digital access for all their classes.
- Fully sponsored by the News in Education Donation Fund.

ORDER FORM INSTRUCTIONS
- Use black or blue ink.
- PRINT CLEARLY IN CAPITAL AND BLOCK LETTERS.
- Complete all sections of the NIE order form.

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SCAN AND EMAIL TO: leah.lawrence@startribune.com

ORDER FORM QUESTIONS
Call the News in Education Department at 612-673-4929 or 800-927-9131.

DELIVERY QUESTIONS
Contact Customer Service at 612-673-4929 or 800-927-9131.
Bring an exact replica of the Star Tribune to your students electronically at no charge.

This summer eEdition program is fully sponsored by the NIE Donation Fund.

<table>
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<th>EMAIL ADDRESS</th>
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